

REQUEST FOR PROPOSALS

ENGINEERING SERVICES

Request for Proposals (RFP) #: RFP2024-21INFR

Issued: November 1, 2024

Submission Deadline: December 2, 2024, at 10:00:00 AM local time



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1. INTRODUCTION

1.1. Invitation

This Request for Proposals (the "RFP") issued by Beaver County (the "County") is to retain a licensed engineering firm to provide engineering services on County projects. The term of the contract will begin January 1, 2025 and will be for a period of three (3) years, expiring December 31, 2027, with an option to renew for two years.

Beaver County is a rural municipality located in central Alberta with its western boundary located approximately 30 minutes east of Edmonton. Highway 14 stretches for 120kms from the Strathcona County border to the Municipal District of Wainwright border throughout Beaver County. The Canadian National Railway runs adjacent to Highway 14 with 67 crossings within the County. Its property tax base ranges from country residential (acreage) living on the west end to agriculture in the centre to mixed agriculture/oil and gas in the east end.

Beaver County's road infrastructure consists of 2600km of open road, of which 115kms are hard-surfaced. There are 190 bridge classified structures which require inspections in 1-3 year cycles. The County is home to two industrial parks (near Ryley and Viking) which are in various stages of servicing. Beaver County also maintains the hamlets of Bruce and Kinsella.

The Proponent selected pursuant to this RFP process will be informed in writing. Proponents not selected will also be informed in writing.

1.2. Definitions

"Contract" means the formal written and binding agreement entered into pursuant to this RFP between the County and the successful Proponent(s) in the form agreed to by the County in its sole discretion.

"Engineer" means the successful Proponent awarded the Contract.

"County" means Beaver County.

"Evaluation Team" means individuals who will evaluate the RFPs on behalf of the County.

"Must, mandatory, required, shall, will" means a requirement that must be met in a substantially unaltered form in order for the RFP to receive consideration.

"Proposal" means the Proponent's response to this RFP and includes all the Proponent's attachments and presentation materials.

"Request for Proposal" or "RFP" means the solicitation for the Services as outlined in this RFP.

"RFP Closing" means the final date and time for acceptance of Proposals.

"Services" means the functions, duties, tasks, and responsibilities to be provided by the Proponent as described in this RFP.

"Should" or "Desirable" means a requirement having a significant degree of importance to the objectives of this RFP.

1.3. RFP Timetable

Issue Date of RFP: **November 1, 2024** Submission Deadline: **December 2, 2024, at 10:00:00 AM local time**

1.4. RFP County Contact

For the purposes of this procurement process, the "County Contact" shall be:
Dan Blackie, General Manager of Infrastructure

1.5. No Guarantee of Volume of Work or Exclusivity of Agreement

Beaver County makes no guarantee of the value or volume of work to be assigned to the successful Proponent.

1.6. Submission/Proposal Instructions

All submissions whether delivered in person, sent by mail, courier or email should be directed to:

Beaver County

Box 140, 5120-50 St

Ryley, AB, T0B 4A0

RFP No. **RFP2024-21INFR ENGINEERING SERVICES**

Attention: Dan Blackie, General Manager of Infrastructure

Or submit via email to: pwtenders@beaver.ab.ca

Email submissions must be submitted in PDF format and in a **single** PDF file.

Submissions are to be prominently marked with the RFP title and number (see RFP cover), with the full legal name and return address of the Proponent, and with the Submission Deadline.

It is the responsibility of the Proponent to allow for sufficient mail delivery time to ensure timely receipt of their Proposals. Late or incomplete Proposals will not be considered. No exceptions will be made.

There will be no public opening of Proposals.

Proponents should submit their proposal response in the following preferred format:

- 1.6.1. Letter of introduction and confirmation that the requirements of the RFP are understood
- 1.6.2. Overview of Proponent's organization and/or resume of self, key representative(s), and contact employee, highlighting listed attributes
- 1.6.3. Confirmation that the service requirements are understood and accepted
- 1.6.4. Confirmation that the required personnel and equipment are available for the Proponent's use
- 1.6.5. Delivery of service commitment
- 1.6.6. Compensation - Schedule of Rates
- 1.6.7. Documentation supporting insurance, WCB, and other requirements
- 1.6.8. Minimum three (3) references
- 1.6.9. Other appendices or attachments relevant to the RFP

1.7. Proponents to Review RFP

Proponents shall promptly examine all the documents comprising this RFP and (a) shall report any errors, omissions or ambiguities and (b) may direct questions or seek additional information in writing by e-mail to the Beaver County Contact. Beaver County is under no obligation to provide additional information but may do so at its sole discretion. It is the responsibility of the Proponent to seek clarification from the Beaver County Contact on any matter it considers to be unclear. Beaver County shall not be responsible for any misunderstanding on the part of the Proponent concerning this RFP or its process.

Proponents and their representatives may not contact individuals employed or engaged by any member of Beaver County, other than the Beaver County Contact, concerning matters regarding this RFP. Only information received by the Beaver County Contact will be considered in the RFP process. All such communications must be in writing. Any Proponent that does not follow these instructions may be disqualified.

1.8. All New Information to Proponents by Way of Addenda

This RFP may be amended only by an addendum in accordance with this section. If Beaver County, for any reason, determines that it is necessary to provide additional information relating to this RFP, such information will be communicated to all Proponents by addenda. Each addendum shall form an integral part of this RFP. Such addenda may contain important information, including significant changes to this RFP. Proponents are responsible for obtaining all addenda issued by Beaver County.

1.9. Amendment of Responses

Proponents may amend their responses prior to the Submission Deadline by submitting the amendment in a sealed package prominently marked with the RFP title and number and the full legal name and return address of the Proponent to the location set out above. Any amendment should clearly indicate which part of the response the amendment is intended to amend or replace.

1.10. Withdrawing Submissions

At any time throughout the RFP process, a Proponent may withdraw a submission. To effect a withdrawal, a notice of withdrawal must be sent to the County Contact and must be signed by an authorized representative. The County is under no obligation to return withdrawn submissions.

1.11. Litigation

Pursuant to Beaver County **Policy CORP-022 - Purchasing Policy**, Proponents who have initiated legal proceedings against Beaver County are ineligible to submit a quotes in response to this RFP. For further information, please contact the Beaver County Contact.

[End of Part 1]

2. EVALUATION OF QUOTATIONS

2.1. Evaluation Process

Each RFP will be evaluated on the basis of the criteria listed below and Beaver County will have the sole and unfettered discretion to award up to the maximum number of points for each criteria as listed below. By submitting a RFP, the Proponent acknowledges and agrees that Beaver County has, and it is hereby entitled to exercise, the sole and unfettered discretion to award the points for the evaluation of the noted criteria. Beaver County will not publicly share evaluation results.

By submitting its RFP, each Proponent acknowledges and agrees that it waives any right to contest in any legal proceedings, the decision of Beaver County to award points in respect of the criteria noted below.

All Proposals will be subject to standard review process by the County. During the evaluation process, Proponents may be required to provide additional information to clarify statements made in their Proposals. The County reserves the right to invite the highest-ranked Proponent(s) for an interview by the Evaluation Team.

Each Proposal will be evaluated separately and against the criteria listed below:

1. Costs and Fees <ul style="list-style-type: none">• Competitiveness of the proposed pricing• The County realizes that conditions other than price are important and will award the contract(s) based on the Proposal that best meets the needs of the County, and therefore the lowest-priced Proposal may not be accepted.	20 points
2. Staff Resources <ul style="list-style-type: none">• Ability to meet service and operational expectations.• A single primary point of contact for County communications.	20 points
2. Safety Record <ul style="list-style-type: none">• Evaluation of safety records	20 points
4. Relevant Experience <ul style="list-style-type: none">• Proposals will be evaluated based on the Proponent's relevant experience with similar projects, and a demonstrated ability to translate those experiences into successful project delivery for the County. Included in this category will be the County's interview of a minimum of three (3) references submitted by the Proponent.	20 points
5. Clarity and Presentation <ul style="list-style-type: none">• Proposals will be evaluated based on the quality of the submission, completeness of the submission, and the ease of navigation to adequately and fully understand and review the material.	20 points
Total Points	100 points

Subject to the Terms of Reference and Governing Law, the top-ranked Proponent (s) as established under the evaluation will be selected for the provision of the Deliverables. The selected Proponent will be expected to provide the Deliverables within the timeframe specified in the selection notice. Failure to do so may, among other things, result in the disqualification of the Proponent and the selection of another Proponent, or the cancellation of the RFP.

[End of Part 2]

3. TERMS OF REFERENCE AND GOVERNING LAW

In responding to this RFP, and to be eligible for consideration, each Proponent must submit a completed and signed Proponent Information Form (Appendix B) that, among other things, acknowledges its acceptance of the RFP Terms of Reference and Governing Law as contained hereunder:

- 3.1.** this RFP process is not intended to create a formal legally binding bidding process and shall not give rise to the legal rights or duties applied to a formal Contract A binding bidding process or any other legal obligations arising out of any tendering process contract or collateral contract, and instead shall be governed by the common law applicable to direct commercial negotiations;
- 3.2.** neither party shall have the right to make any claims (in contract, tort, or otherwise) against the other with respect to the award of a contract, the failure to award a contract or the failure to honour a quotation;
- 3.3.** the Proponent will bear its own costs associated with, or incurred in, the preparation and presentation of its quotation, including, if applicable, costs incurred for interviews or demonstrations;
- 3.4.** no legal obligation regarding the procurement of any good or service shall be created between the Proponent and Beaver County until Beaver County accepts the Proponent's offer in writing and the agreement/contract is fully endorsed by both parties.
- 3.5.** when evaluating quotations, Beaver County may request further information from the Proponents or third parties in order to verify, clarify or supplement the information provided in the Proponent's submission, and Beaver County may revisit and re-evaluate the Proponent's submission or ranking on the basis of any such information;
- 3.6.** Beaver County may consider the Proponent's past performance on previous contracts, or any other relevant information taken into account by Beaver County when determining the acceptability of a Proponent;
- 3.7.** Beaver County may disqualify a Proponent for any conduct, situation or circumstance that constitutes a Conflict of Interest, as solely determined by Beaver County. "Conflict of Interest" shall have the meaning ascribed to it in the Proponent Information Form (Appendix B);
- 3.8.** the Proponent consents to Beaver County's collection of the information as contemplated under this RFP for the uses contemplated under this RFP;
- 3.9.** Beaver County will not return the submission, or any accompanying documentation submitted by a Proponent;
- 3.10.** Beaver County may elect not to consider a Proponent whose quotation contains misrepresentations or any other inaccurate, misleading or incomplete information;
- 3.11.** Beaver County may prohibit a Proponent from participating in a procurement process based on poor past performance or based on inappropriate conduct and

such inappropriate conduct shall include but not be limited to (i) the submission of quotations containing misrepresentations or any other inaccurate, misleading, or incomplete information, (ii) the refusal of the Proponent to honour its pricing or other commitments made in its quotation, or (iii) any other conduct, situation, or circumstance, as solely determined by Beaver County, that constitutes a Conflict of Interest; and

- 3.12.** Beaver County may cancel this RFP process at any time. The parties also acknowledge that these terms (a) are included for greater certainty and are intended to be interpreted broadly and separately (with no particular provision intended to limit the scope of any other provision); (b) are non-exhaustive (and shall not be construed as intending to limit the pre-existing rights of the parties to engage in pre-contractual discussions in accordance with the common law governing direct commercial negotiations); and (c) are to be governed by, and interpreted and construed in accordance with, the laws of the province of Alberta and the federal laws of Canada applicable therein.

[End of Part 3]

4. RFP PARTICULARS

4.1. Deliverables

Beaver County anticipates that engineering services will be required for the following types of projects in the next three (3) years. No guarantee is given with respect to the number or type of projects; rather the list is provided to assist with the Proponent's preparation of the RFP.

The intent of the RFP is to select a "preferred engineer" who will commit to providing timely service to the County during the term. Additional work may be added as budgets allow.

Annual Bridge Inspections
Bridge Designs
Land Surveying
Tender Preparation and Project Management
Planning and Development
Gravel Exploration

The provision of the Deliverables will be governed by the terms and conditions set out in Appendix A - Terms and Conditions.

4.2. Term

The term is from January 1, 2025 until December 31, 2027, with an option to renew for two years. Projects awarded or in progress prior to January 1, 2025 will be completed by the previous service provider until the project is completed or discontinued by the County (as the case may be).

4.3. Proponent Profile/Technical Skills/Experience

Proponents must provide an overview of their organization and/or resume of themselves and profile the key representative(s) who will be charged with fulfilling the terms of the contract as well as the employee who will be the first point of contact with the County.

The successful Proponent (and key representatives assigned to work with the County) will be licensed to practice as engineers in Alberta and be a member in good standing with the Association of Professional Engineers and Geoscientists of Alberta.

4.4. Delivery of Service

The County recognizes that without a guarantee of volume of work, the successful Proponent cannot commit to dedicating resources to the County, however the RFP should indicate the maximum response time to initiate the services after notification of a project by the County.

4.5. Compensation

The Proposal will identify the schedule of rates for the various engineering services required for the term. The manner of reimbursement for administrative, travel, and other expenses incidental to the engineering fees will also be outlined in the RFP.

4.6. Dedicated Account Representative

The Proponent shall assign a dedicated account representative who is the single point of contact and can respond to inquiries as required. The Proponent will also provide notification of changes to the assigned representative, if required.

[End of Part 4]

5. APPENDIX A - TERMS AND CONDITIONS

5.1. Assignment

This Agreement shall be binding upon the parties' respective successors' obligations hereunder, upon written notice to the other party, to any of its subsidiaries and/or affiliated companies, without the consent of the other party. Furthermore, no goods and services to be provided by the Proponent hereunder shall be subcontracted to or provided on behalf of the Proponent by any third party, except upon prior written permission by the County. The County shall have the sole right to assign the Agreement.

5.2. Compliance with Laws

The Proponent shall be responsible for complying with all Federal, Provincial (Alberta), and Municipal laws, rules, regulations, and guidelines that apply.

5.3. Financial

The County reserves the right to investigate Proponents' financial position.

5.4. Proponent Performance / Default

Proponents aware of potential or pending supply difficulties must notify the County immediately of such difficulties before lack of supply of products endangers the County's ability to supply products to user areas.

In the event of non-performance, the County reserves the right to acquire the items from alternative sources, and the Proponent shall be responsible for any costs beyond what has already been paid to the Proponent, required to complete the Work satisfactorily and will pay the amount thereof to the County on demand.

If the Proponent defaults or fails to perform in accordance with the Terms and Conditions of the offering or otherwise does not comply with any resulting Agreement as it affects the Proponents obligations, the County will advise the Proponent in writing. If the default or deficiencies in performance are not resolved to the County's satisfaction within ten (10) days the County may, at its sole discretion, terminate any remaining portion of the Agreement with the Proponent upon five (5) days written notice delivered to the Proponent, free of any claim of the Proponent of every nature and kind.

5.5. Force Majeure

Neither party shall be responsible for any delay or failure to perform its obligations under this Agreement where such delay or failure is due to fire, flood, explosion, war, embargo, government action, Act of Public Authority, Act of God, or to any other cause beyond its control, except labour disruption.

In the Event of a Force Majeure, the party who is delayed or fails to perform shall give prompt notice to the other party and shall take all reasonable steps to eliminate the cause. Should the Force Majeure event last for longer than thirty (30) days, the County may terminate the Agreement by notice to the Proponent without further liability, expense, or cost of any kind.

5.6. Goods and Services Tax

The County is subject to the Goods and Services Tax. All Goods and Services Tax shall be identified as a separate line item.

5.7. Worker's Compensation Board Statement

The Proponent shall at all times comply with all the requirements of the Worker's Compensation Act of Alberta, amendments thereto, or any successor legislation; and shall upon notice by the County, provide evidence satisfactory to the County of said compliance with the Act within two (2) business days of request by the County.

5.8. Certificate of Recognition (COR) Safety Program

A Certificate of Recognition (COR) through Alberta Labour, appropriate to the supplier's industry, is preferred but not required. The selected Proponent will be required to complete a Health & Safety pre-qualification package.

5.9. Indemnification

The Proponent shall indemnify and hold the County harmless with respect to all withholding and all other taxes or amounts of any kind relating to employment of any of the persons providing services to the County with respect to this Agreement. The Proponent shall indemnify and save harmless the County, its elected representatives and employees and agents from all claims, costs, losses, expenses, actions, and suits caused by or arising out of direct or indirect performance of this Agreement or by reason of any matter or thing being done, permitted or omitted to be done, by the Proponent, its subcontractors, agents or employees and whether occasioned by negligence. The County shall not be liable or responsible in any way for any personal injury or property damage of any nature whatsoever that may be suffered or sustained by the Proponent, or by any employee, agent or servant of the Proponent in the performance of this Agreement. Such indemnification shall survive this Agreement.

5.10. Insurance

The RFP shall be accompanied by a Certificate of Insurance, certifying that the insurance as required by the Agreement, is in place or, if the required insurance is not in place, by a Letter of Insurability or Undertaking of Insurance in standard form from the Proponents Insurance Broker certifying that the required insurance will be issued to the Proponent if the Proponent is the Successful Proponent. Required coverage as follows:

- 5.10.1. standard automobile insurance policy providing third party liability coverage for bodily injury and property damage insurance for limits of at least **FIVE MILLION (\$5,000,000.00) DOLLARS** inclusive and in respect of any one claim for the injury to or death of one or more persons or damage to or destruction of property;
- 5.10.2. a commercial general liability insurance policy providing coverage of at least **FIVE MILLION (\$5,000,000.00) DOLLARS** inclusive and in respect of any one claim for injury to or death of any one or more persons or damage to or destruction of property. Coverage to include:
 - 5.10.2.1. non-owned automobiles;
 - 5.10.2.2. independent subcontractors;
 - 5.10.2.3. contractual liability including this Agreement;
 - 5.10.2.4. broad form property damage endorsement; and
 - 5.10.2.5. products and completed operations coverage.

- 5.10.3. Beaver County be added to the successful Tenderers Comprehensive General Liability as an additional insured with 30 days' notice of cancellation.

5.11. Jurisdiction

The parties agree that the laws of the Alberta shall govern the Contract and the Courts of Alberta shall have sole and exclusive jurisdiction over any dispute or lawsuit between the parties.

5.12. Independent Contractor

The Proponent is an independent contractor in the performance of this Agreement. No employer/employee relationship will be created between the County and the Proponent, or between the County and the Proponent's employees, subcontractors or agents. No rights, privileges, benefits or compensation, other than those, which are expressly set out in the Agreement, will apply to the Proponent.

5.13. No Additional Payment

No increase in the price of the goods or services or any additional payment will be authorized by the County or made to the Proponent as a result of any change to the Agreement unless such increase or additional payment has been authorized in advance and in writing by the County's authorized representative.

5.14. Termination

The Agreement may be terminated, in whole or in part, without further obligation, liability or expense of any kind under the following conditions:

- 5.14.1. should the Proponent be adjudged bankrupt, or become insolvent, the County may, without prejudice to any other right or remedy the Proponent may have, terminate the Agreement by giving the Proponent or their receiver or their trustee in bankruptcy, written notice;
- 5.14.2. at any time upon notice for a major breach of the terms of this Agreement by the Proponent;
- 5.14.3. at any time following the failure of the Proponent to remedy, repair, or correct any deficiency or defect upon receiving notice from the County;
- 5.14.4. upon ten (10) days written notice to the Proponent from the County during the term of this Agreement, whereupon the County shall pay to the Proponent any fees and expenses due to the effective date of cancellation but not thereafter;

The County's rights of termination shall be in addition to any other rights or remedies it may have in law, in equity, or under this Agreement.

5.15. Environmental Protection

The Proponents activities shall be conducted in compliance with all standards and all applicable statutes, regulations, bylaws, rules, declarations, directives and orders concerned with environmental assessment and protection as they may be amended, revised, consolidated or substituted from time to time.

5.16. Entire Agreement

The Contract constitutes the entire agreement between the parties and shall be binding upon all successors and permitted assigns of the parties.

[End of Part 5]

6. APPENDIX B - PROPONENT INFORMATION FORM

6.1. Proponent Information

Please fill out the following form, and name one person to be the contact for this RFP response and for any clarifications or amendments that might be necessary.	
Full Legal Name of Company:	
Any Other Relevant Name under Which the Proponent Carries on Business:	
Street Address:	
City, Province:	
Postal Code:	
Phone Number:	
Company Website (If Any):	
RFP Contact Person And Title:	
RFP Contact Phone:	
RFP Contact E-mail:	

6.2. Acknowledgement of Terms of Reference and Governing Law

The Proponent acknowledges that this RFP process will be governed by the specific Terms of Reference and Governing Law set out in this RFP, and that, among other things, the Terms of Reference and Governing Law confirm that this procurement process does not constitute a formal legally binding bidding process, and that there will be no legal relationship or obligations created until Beaver County accepts the Proponents offer in writing and the agreement/contract is fully endorsed by both parties.

6.3. Ability to Provide Deliverables

The Proponent has carefully examined this RFP and has a clear and comprehensive knowledge of the Deliverables required. The Proponent represents and warrants its ability to provide the Deliverables in accordance with the requirements of the RFP for the pricing set out below.

6.4. Non-binding Price Estimates

Proponents should provide pricing for the Deliverables in 4.1. Beaver County reserves the right to award the RFP in any manner the County deems necessary.

The Proponent confirms that the pricing information provided is accurate. The Proponent acknowledges that any inaccurate, misleading or incomplete information, including withdrawn or altered pricing, could adversely impact the acceptance of its quotation or its eligibility for future work. The Proponent acknowledges that the pricing is provided in Canadian dollars and includes all applicable duties and taxes except for Goods and Services Tax (GST), which should be itemized separately, all labour and material costs, all travel and carriage costs, all insurance costs, all costs of delivery to Beaver County, all costs of installation and set-up, including any pre-delivery inspection charges and all other overhead, including any fees or other charges required by law.

6.5. Addenda

The Proponent is deemed to have read and accepted all addenda issued by Beaver County. The onus remains on Proponents to make any necessary amendments to their quotations based on the addenda. The Proponent is requested to confirm that it has received all addenda by listing the addenda numbers or, if no addenda were issued, by writing the word "None" on the following line: _____ . Proponents who fail to complete this section will be deemed to have received all posted addenda.

6.6. Conflict of Interest

Prior to completing this portion of the Proponent Information Form, Proponents should refer to the following definition of Conflict of Interest:

"Conflict of Interest" includes, but is not limited to, any situation or circumstance where;

- 6.6.1. in relation to the bidding process, the respondent has an unfair advantage or engages in conduct, directly or indirectly, that may give it an unfair advantage, including but not limited to
 - 6.6.1.1. having, or having access to, information in the preparation of its quotation that is confidential and not available to other respondents;
 - 6.6.1.2. communicating with any person with a view to influencing preferred treatment in the RFQ process;
 - 6.6.1.3. engaging in conduct that compromises, or could be seen to compromise, the integrity of the open and competitive RFQ process and render that process non-competitive and unfair.
- 6.6.2. in relation to the performance of its contractual obligations contemplated in the contract that is the subject of this procurement, the respondent's other commitments, relationships or financial interests
 - 6.6.2.1. could, or could be seen to, exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement;
 - 6.6.2.2. could, or could be seen to, compromise, impair or be incompatible with the effective performance of its contractual obligations.

If the box below is left blank, the respondent will be deemed to declare that (a) there was no Conflict of Interest in preparing its quotation; and (b) there is no foreseeable Conflict of Interest in performing the contractual obligations contemplated in the RFQ.

If the box below is left blank, the Proponent will be deemed to declare that (a) there was no Conflict of Interest in preparing its quotation; and (b) there is no foreseeable

Conflict of Interest in performing the contractual obligations contemplated in the RFP.

Otherwise, if the statement below applies, check the box.

The Proponent declares that there is an actual or potential Conflict of Interest relating to the preparation of its quotation, and/or the Proponent foresees an actual or potential Conflict of Interest in performing the contractual obligations contemplated in the RFP.

If the Proponent declares an actual or potential Conflict of Interest by marking the box above, the Proponent must set out below details of the actual or potential Conflict of Interest, and must explain why the Proponent believes that the Conflict of Interest should not result in disqualification from the RFP process:

6.7. Confidential Information of Proponent

A Proponent should identify any information in its quotation, or any accompanying documentation supplied in confidence for which confidentiality is to be maintained by Beaver County. The confidentiality of such information will be maintained by Beaver County, except as otherwise required by law or by order of a court or tribunal. Proponents are advised that their quotations will, as necessary, be disclosed on a confidential basis, to Beaver County's advisers retained for the purpose of evaluating or participating in the evaluation of their quotations. If a Proponent has any questions about the collection and use of personal information pursuant to this RFP, questions are to be submitted to the Beaver County contact.

6.8. Goods and Services Tax (GST) Registration Number

Provide company's GST registration number:

GST Registration Number _____

6.9. Years of Experience

State the number of years' experience providing similar goods and services.

Years of Experience _____

6.10. Insurance Coverage

The Proponent is required to carry insurance policies in accordance with the minimum requirements and limits set out in Appendix A #5.10 - Terms and Conditions. Proof of insurance should be provided to Beaver County with the Proponent's submission.

Proof of insurance is attached.

6.11. Worker’s Compensation Board (WCB)

The Proponent is required to provide proof of compliance with all the requirements of the Worker’s Compensation Act of Alberta in accordance with Appendix A #5.7 - Terms and Conditions. A WCB clearance letter should be provided with the Proponents submission as evidence of such compliance.

Current WCB Clearance Letter is attached.

6.12. Signatures:

Signed, sealed and submitted for and on behalf of:

COMPANY: _____ (NAME) (Apply SEAL above)

NAME & TITLE: _____ (PLEASE PRINT CLEARLY OR TYPE)

SIGNATURE: _____

WITNESS
NAME & TITLE: _____ (PLEASE PRINT CLEARLY OR TYPE)

WITNESS
SIGNATURE: _____

Dated at _____ this _____ day of _____, 20____

[End of Part 6]