

HOW DO I APPLY?

Application forms may be obtained by calling the Beaver County Service Centre at (780) 663-3730 and speaking to the taxation department. You can also email administration@beaver.ab.ca, visit www.beaver.ab.ca or stop by the Beaver County Service Centre in Ryley and fill out the application form in person.

Please include a cheque marked “void” along with the application form.

To join the MTPP, your taxes must be paid to the start date of the plan, and Beaver County must have received your signed application form by **the 15th** of the month prior to the first payment date.

Please Note: The monthly payment will be calculated in equal amounts prorated to the number of months remaining in the calendar year.

QUESTIONS?

Further questions about the MTPP may be addressed by calling the Beaver County Service Centre at (780) 663-3730 or by emailing administration@beaver.ab.ca.

Monthly Tax Payment Plan

TO ASSIST YOU IN PAYING
YOUR PROPERTY TAXES



5120-50 Street
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T0B 4A0

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WHAT IS THE MONTHLY TAX PAYMENT PLAN?

The MTPP is a tax installment plan by which taxpayers may make twelve monthly installments for property taxes rather than a single payment.

WHAT IS THE ADVANTAGE OF THIS PLAN?

Many people find it hard to make a single large payment that comes due once a year. Installments break your property taxes into smaller monthly amounts, thus making payments easier, without incurring any penalties during the year.

WHO CAN USE THIS PLAN?

You may use this plan if:

- Taxpayer's account is not in arrears
- Taxpayer has paid the prorated amount of taxes for the current year to the 31st day of the month prior to the application date
- Taxpayer has chequing privileges at a financial institution
- Taxpayer does not pay taxes through a mortgage company
- An application pre-authorizing the monthly payments, and completed to the satisfaction of the County, has been received on or before the 15th day of each month

HOW DOES THE MONTHLY TAX PAYMENT PLAN WORK?

The plan runs from January to December of each year. Your payment is based upon the number of months left in the year.

The monthly payment is later adjusted to compensate for the current year's tax levy.

To illustrate (example only for January 1st start date):

Preceding year's taxes	\$1800
January through May monthly payments (\$1800/12 months)	\$150
Current tax bill	\$1849
Less: total payments (\$150 x 5 months)	\$750
Balance owing	\$1099
June through December monthly payments (\$1099/7 months)	\$157
Balance at December 31	\$0

HOW DO I WITHDRAW FROM THE PLAN?

You may withdraw from the plan by giving written notice at least **TWO WEEKS** prior to the next payment date. If two payments are missed, the County may cancel your plan. NSF fees apply.

NOTE: If you withdraw from the plan before current taxes are paid, or if your plan is cancelled by the County, all unpaid taxes become due and payable, and are subject to penalties in accordance with the penalty bylaw.

WHAT IF I CHANGE BANK ACCOUNTS?

Should your bank account change, please advise the Taxation Department in writing at least **TWO WEEKS** prior to the next payment date.

WHAT HAPPENS IF I SELL MY PROPERTY OR MOVE WITHIN THE COUNTY?

If you are on the plan and sell your property, please advise the Tax Department in writing, at least **TWO WEEKS** in advance of the next payment date.

In the event of withdrawal or cancellation of the plan, all payments already made by the taxpayer will be retained by the County and will not be refunded.